

# Department of Criminology

## Advisement Newsletter

### Fall 2012 Course Schedule

CRI 100-01 (82354) Intro to Criminology <i>Krimmel</i>	T/F	10:00-11:20
CRI 100-02 (82355) Intro to Criminology <i>Krimmel</i>	T/F	12:30-1:50
CRI 200-01 (82360) Policing <i>Fenwick</i>	M/R	2:00-3:20
CRI 201-01 (82363) Judicature <i>Borgos</i>	THR	5:30-8:20
CRI 202-01 (82357) Penology <i>Leigey</i>	M/R	12:30-1:50
CRI 202-02 (82358) Penology <i>Stout</i>	T/F	2:00-3:20
CRI 203-01 (82352) Applied Criminal Procedure <i>Amorski</i>	M/R	8:30-9:50
CRI 205-01 (82353) Criminology <i>Fenwick</i>	M/R	10:00-11:20
CRI 300-01 (82362) Crimes & Offenses <i>Susswein</i>	T	5:30-8:20
CRI 306-01 (82380) Research <i>Holleran</i>	M/R	10:00-11:20
CRI 340-01 (82474) Terrorism <i>Krimmel</i>	T/F	2:00-3:20
CRI 350-01 (82359) Advanced Criminology Juvenile Deliquent & Justice <i>Stout</i>	T/F	12:30-1:50
CRI 390-01 (80610) Ralston Analytics <i>Holleran</i>	M/R	2:00-3:20
CRI 391 Independent Study (see information on page 3)		
CRI 399 Internship (see Dr. John Krimmel <a href="mailto:krimmel@tcnj.edu">krimmel@tcnj.edu</a> )		
CRI 498-01 (82356) Senior Cap in Policy Analysis <i>Stout</i>	T/F	10:00-11:20

### ADVISING PROTOCOL

1. Sign on to PAWS and identify your assigned faculty advisor.
2. Visit the Criminology main office and schedule an appointment with your advisor.
3. Populate your shopping cart in PAWS with a tentative schedule for the upcoming semester.
4. Print out your shopping cart and bring it with you to your advisement appointment.

### Criminology (CRI) Course Suggestions by Standing and Semester

Freshman*	
Fall	Spring
100	200
Sophomore	
Fall	Spring
201, 202	203, 205
Junior	
Fall	Spring
306, Crim Option 1	300, Adv Crim
Senior	
Fall	Spring
498	Crim Option 2

\*You are *strongly* encouraged to complete STA 115 during the Freshman year.

## *CRI 391 Independent Study*

The Department of Criminology offers its students the opportunity to take part in independent study with a criminology professor. All independent study requests, however, must comport with the Provisional Criteria for the Approval of Independent Study Courses found on page 4.

You must reach out to the faculty member and schedule a meeting with the faculty member to discuss the potential independent study. You must prepare and submit a typewritten proposal of the independent study to the faculty member.

The completed study form along with the typewritten proposal are to be printed, signed by both the professor and the student and submitted to the Criminology main office for the chairperson's review.

### *Criminology Independent Study*

- 1. Identify topic of interest and type one page proposal.*
- 2. Present typewritten proposal to criminology faculty member.*
- 3. Complete Criminology Qualtrics application.*
- 4. Complete Independent Study Enrollment Form.*
- 5. Submit all documentation to Criminology main office for chairperson's review*

**Provisional Criteria for the Approval of Independent Study Courses  
in the School of Humanities and Social Sciences**

November 30, 2010

*Independent studies may only be offered to students in good academic standing and to students with a track record of success in courses in the given academic program. Independent study requests in category I may be approved by the department without review by the dean, but the dean must be notified of their approval. Independent study requests in category II must be approved both by the department and by the dean or assistant dean. All independent study requests must abide by already existing rules (minimum number of units at TCNJ, proposal, etc.)*

All independent study requests must use the official college independent study enrollment form that can be downloaded from R&R at this website:  
<http://www.tcnj.edu/~recreg/policies/independentstudy.html>

**Category I: Request must be approved only by the department followed by the Dean's signature.**

**a) Transformative Learning Experiences:** Students requesting independent studies for an internship, undergraduate research experience (the latter resulting in a proposed conference presentation or possible publication), an honors experience (such as those preparing for a single-semester senior thesis course), as part of a study abroad experience, and/or language across the curriculum will have their courses approved with the support of the sponsoring faculty member and department chair. Independent studies requests from graduate students for their teaching practicum or for writing their MA Thesis will also be approved by the director of the graduate program and department chair.

**b) Scheduling Conflict:** If a student has a double or dual major (e.g., required courses in a School of Education program) and a required course for one major conflicts with a required course in another major, the request will be approved for students who are seniors. (Such requests from students who are not seniors fall into Category II.)

**c) Credit Shortfall:** If a student has transferred to TCNJ and has courses with 3-credits from their previous institution or if a student has taken 3-credit courses on study abroad, sometimes it is necessary to provide an independent study for a couple of credits to help them complete their degrees. Such requests, especially from seniors, will be approved. Requests from students at earlier points in their academic career will be considered. Requests from students who want to do independent study over the summer to reach the minimum level of credits required for financial aid will also be considered in this category, regardless of student class level.

**d) Summer:** Requests for independent studies for the summer session will be approved.

**Category II: Request must be approved by department and by dean or assistant dean.**

**e) Scheduling Conflict: (If the student is a senior, see Category I, point b.)** If a student has a double or dual major (e.g., Secondary Education) and a required course for one major conflicts with a required course in another major, and the student is not a senior, the request will be considered if the department sponsoring the independent study foresees that the student will not be able to take the given course in the regular schedule in a subsequent semester. A request for independent study will *not* be approved if it is motivated by the fact that a regularly scheduled course meets at an undesirable time or day.

**f) Class Level of Student:** Students nearing graduation may have requirements to fulfill to complete their major, minor, or concentration, which they can only fulfill by means of an independent study. Students at the freshman and sophomore levels have more time to take courses throughout their undergraduate career. Requests for independent study from freshmen and sophomore level students are less likely to be approved. Requests from juniors may be approved if their course schedule for the remaining terms of enrollment make it unlikely or impossible for them to take a required course. Requests from seniors are more likely to be approved, assuming they meet other criteria listed below.

**Grounds for Rejection**

Independent Study requests motivated by the following concerns will be rejected:

- 1) *The topic of the course is part of the regularly offered curriculum.* In the current budgetary climate, we cannot offer all students alternative curricular options while leaving seats in regularly scheduled classes unfilled.
- 2) *The student wants to work with a certain professor.* A student's preference to work with a particular faculty member, rather than with another faculty member offering a course in which seats are available, will not be viewed as compelling justification for an independent study.
- 3) *I need it now to graduate in December, which would be a semester or a year early.* Early graduation is not grounds for an independent study.
- 4) *The proposed independent study is with an adjunct instructor who already has 6 FWHs assigned for the given semester.* Any independent study request to work with an adjunct instructor could constitute an overload if that instructor is already assigned 6 FWHs. In accordance with the AFT contract, overload for an adjunct instructor must be approved not only by the dean and provost, but also by the AFT. Even if the proposed independent study meets other criteria, the AFT has the right to reject the request in accordance with the AFT contract that limits the faculty weighted hours assigned to an adjunct instructor.